

Reduction Plan Template

List the names and titles of members of your district restraint and time out oversight team: The following are the list of titles for the oversight team must include, but is not limited to, teachers, paraprofessionals, school service personnel and administrators.

Heather Politsch - Administrator Ryan Schrader - Administrator Travis Heinz - Administrator Christina Bergin - Counselor Lori Parker-Weinrich - Counselor Morgan Thomson - Teacher Brandi Brown - Paraprofessional
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List dates of oversight team meetings:

September 4, 2024 October 2, 2024 November 6, 2024 December 4, 2024 February 5, 2025 March 5, 2025 May 7, 2025
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Goal Development: The plan's objective shall be centered around at least three reduction goals. The two required goals for every district are:

Goal 1 Reduce the number of RTO incidents by 10%.

Goal 2 Reduce the number of students experiencing RTO by 10%.

The plan shall include at least one goal selected by the district from the list of optional goals based upon district data. **Select at least one of the following:**

- Reduce the number of K-2 students experiencing RTO by 25%.
- Reduce the number of students of color experiencing RTO by 25%.
- Reduce the number of students experiencing five-plus instances of RTO in a 30-day period by 25%.
- Reduce the number of male students experiencing RTO by 25%.
- Reduce the number of incidents of RTO for students with autism by 25%.
- Reduce the number of students with an emotional disability experiencing RTO by 25%.
- Reduce the number of students with Individualized Education Programs (IEPs) experiencing RTO by 25%.

Required Components	Action Item	Steps to Complete Action Item	Timeline	Responsible Party
<p>Provide details of a plan to support a vision for cultural change that reinforces the following:</p> <p>A) Explain how the entity plans to adopt and utilize positive behavioral interventions and support rather than physical restraint, time out, and isolated time out;</p>	<p>1. Research positive behavior supports and data that supports this method as a preferred means of intervention.</p>	<p>Case manager will provide data and research to support the adoption of positive behavioral interventions and supports to school staff.</p>	<p>Research and data will be provided to staff by August 30, 2024.</p>	<p>Case Manager School Administrator</p>
<p>B) Identify effective ways/best practices to deescalate situations to avoid physical restraint, time out, and isolated time out;</p>	<p>Identify antecedent/anxious behavior of student and respond in a supportive way. </p>	<p>Case manager shares information on identifying antecedents.</p>	<p>Ongoing throughout the school year.</p>	<p>Case Manager School counselors CPI/RTO trainers</p>
<p>C) Describe how the entity will utilize crisis intervention techniques as an alternative to physical restraint, time out, and isolated time out; and</p>	<p>Techniques will be used as a last resort. Positive behavior interventions will be exhausted.</p>	<p>Use supportive language and speech to de-escalate student behavior.</p>	<p>Ongoing throughout the school year.</p>	<p>School counselors CPI/RTO trainers</p>
<p>D) Describe the entity's plan to utilize debriefing meetings to reassess what occurred and why it occurred and to think through ways to prevent use of intervention the next time.</p>	<p>A debrief session immediately following a restraint incident will occur to identify and highlight alternate points of action.</p>	<p>A debrief reflection will be completed to highlight and summarize the incident as well as state alternate actions in the future. </p>	<p>Debrief sessions will occur immediately following a restraint incident.</p>	<p>Case Manager School administrators School Counselors</p>

Required Components	Action Item	Steps to Complete Action Item	Timeline	Responsible Party
<p>E) Include action step(s) that describe procedures to ensure that appropriate school personnel are fully informed of the student's history, including any history of physical or sexual abuse, and other relevant medical/mental health information. Such disclosures of student information must be consistent with federal and state laws and rules governing student confidentiality and privacy rights.</p>	<p>1. Case manager will use student IEP document and evaluation information to inform necessary staff of student history by August 13, 2024. 2. Case manager and building administrator will provide necessary resources for staff to meet student needs.</p>	<p>1. Case manager will collect IEP information and distribute necessary history to staff. Due to the sensitive nature of student information being shared with staff, all federal and state laws and rules governing student confidentiality and privacy rights apply and will be enforced. Any student information in exist will be destroyed. +</p>	<p>1. Information will be relayed to school staff by August 13, before students arrive at school. This will be ongoing throughout the school year. 2. Resources will be provided by August 133 and will be ongoing.</p>	<p>Case manager School building administrator</p>
<p>F) Identify steps to develop individualized student plans as required by PA 102-0339. Plans should be separate and apart from a student IEP or 504 Plan.</p>	<p>Case manager will identify positive supports and interventions for students.</p>	<p>1. Student interviews 2. Parent interviews 3. Teacher observations 4. Student records</p>	<p>Information will be collected within the first month of school.</p>	<p>Case manager</p>
<p>G) Describe how the information will be made available to parents for review.</p>	<p>Case manager will hold an in-person meeting with parents and school. +</p>	<p>Case manager will hold a meeting with parents; a print copy of will be +</p>	<p>Meeting will be held within the first month of school.</p>	<p>Case manager</p>
<p>H) Describe a modification process (as necessary) to satisfy aforementioned goals.</p>	<p>School staff will meet to discuss necessary modifications to any +</p>	<p>Staff will meet monthly to discuss data and any necessary modifications. +</p>	<p>Monthly meetings</p>	<p>Case manager School Administrator School staff</p>